

ONTARIO ASSOCIATION OF ARCHITECTS
Council Meeting of December 1, 2023 at approx. 11:00 a.m.

Meeting # 290

OPEN MEETING AGENDA

Recognition of Traditional Lands

- 4 mins **1.0 AGENDA APPROVAL**
- 1 min 1.1 Declaration re. Conflict of Interest
- 2.0 APPROVAL OF MINUTES**
- 4 mins 2.1 Draft minutes of the September 21, 2023 Open Council Meeting (*see attached*)
- 2 mins **3.0 BUSINESS ARISING FROM THE MINUTES**
- 4.0 ITEMS FOR REVIEW AND APPROVAL**
- 15 mins 4.1 Report from OAA Building Committee re. OAA Landscape Design Competition (*see attached*) OAA Building Committee
It was moved by Yeung and seconded by McKendrick that Council approve a one-stage design competition to address the much needed repair and revitalization of the Headquarters site and landscape, in accordance with the principles and criteria approval of the original landscape design competition brief which was approved by Council in Fall 2022; and, that
1. The budget for the competition itself be established at \$108,000 and included in the 2024 Operating Budget;
2. The budget for the design & construction project, including soft costs be established at \$2M, to be addressed over two fiscal periods and in accordance with a financial plan set forth by the Finance & Audit Committee and approved by Council;
3. Architect Joe Lobko be retained to fulfil the role of Professional Advisor for the Competition process and related tasks;
4. The Building Committee be directed to work with Senior Management to oversee this project and report back to Council for information and policy direction as appropriate on a regular basis
- 2 mins 4.2 OAA Draft 2024 Operating and Capital Budget (*oral*) Finance & Audit Committee
It was moved by Wilson and seconded by McKendrick that Council approve the 2024 draft operating and capital budgets as presented on December 1, 2023.
It was moved by Wilson and seconded by Butticci that Council direct that any 2023 year end surplus be allocated to the OAA restricted reserve, in proportionate amounts to be agreed to between Senior Vice President & Treasurer and OAA Management staff
- 5 mins 4.3 Reserve Fund Allocation Plan & Finance Options for Proposed Landscape Design Competition (*oral*) Finance & Audit Committee
It was moved by Wilson and seconded by McKendrick that Council approve the proposed 3-year plan to build the OAA's Capital and Operating reserves (2024 – 2026) as recommended by the Finance & Audit Committee
- 5 mins 4.4 Amendments to OAA Bylaws, Schedule A (*see attached*) Executive Director
It was moved by... and seconded by... that Schedule A to the OAA Bylaws be approved as circulated reflecting an increase in fees of 4.0% for 2024

- 10 mins 4.5 Annual OAA Demographic Survey Recommendations (see attached) Governance Committee
It was moved by Wilson and seconded by Longlade that Council approve the recommendation of the Governance Committee to adjust the frequency of the OAA's membership demographic survey to a bi-annual basis following the January 2024 administration of the survey, resulting in the next survey to be issued to the membership in January 2026.
- 5 mins 4.6 Appointments to Statutory Committees Registrar
4.6.a Complaints Committee (oral)
It was moved by ... and seconded by ... that Ishan Patel be appointed to the Complaints Committee for a three-year term beginning January 1, 2024.

It was moved by ... and seconded by... that Vanessa Fong, Swapan Jeet Kaur, Anna Richter, and Toon Dreessen, be reappointed to three-year terms, beginning January 1, 2024.

It was moved by ... and seconded by... that Toon Dreessen be reappointed to a one-year term as Chair beginning January 1, 2024.

4.6.b Discipline Committee (oral)
It was moved by Birdsell and seconded by...to approve the appointment of Juris Valdis Zvidris and the reappointment of James Alfred Hargreaves to the Discipline Committee for a three-year term effective January 1, 2024

4.6.c Experience Requirements Committee (oral)
It was moved by and seconded by...to approve the appointment of Supreet Barhay, Orietta Quijada and Jesse Dormody, and reappointment of Lorne Rose and Izabela Kazanczuk to the Experience Requirements Committee for a three-year term

4.6.d Registration Committee (oral)
It was moved by Wilson and seconded by...to approve the appointment of Julius Laszlo Horvath to the Registration Committee for a three-year term effective January 1, 2024
- 5mins 4.7 Appointments to Standing Committees
4.7.a Communications and Public Education Committee (oral)
It was moved by Karney and seconded by ... that Council approve the appointment of Mariella Amodio, Architect to the Communications and Public Education Committee for a 3-year term, effective January 1, 2024

4.7.b Finance and Audit Committee (oral)
It was moved by and seconded by that John Stephenson be reappointed to the Finance & Audit Committee for a two-year term effective December 1, 2023

4.7.c Policy Advisory Coordination Team (PACT) (oral)
It was moved by Speigel and seconded by... that Cory Stechyshyn and Ibrahim El-Hajj be appointed to PACT for a three-year term beginning January 1, 2024.

It was moved by Speigel and seconded by... that James Eduful be appointed to PACT for a one-year term beginning January 1, 2024

4.7.d Practice Resource Committee (PRC) (oral)

It was moved by... and seconded by...that Council approve the re-appointment of Nevil Wood for a second 3-year term and the appointment of Changhong Sun for a 3-year term to the Practice Resource Committee effective January 1, 2024

- 2 mins 4.8 Appointments to Interns Committee (*oral*) Sr. Vice President & Treasurer e
It was moved by.....and seconded by that Council appoint the following individuals to the Interns Committee effective January 1, 2024:
- **Ida Badre, Architect**
 - **Mostafa Kotby, Architect**
 - **Ishan Patel, Architect**
 - **Ran Li, Intern Architect**
 - **Kamran Hemani, Student Associate**
 - **Mohammed Alam, Student Associate**
- It was moved by .. and seconded by ... that Council appoint the following School Representatives to the Interns Committee effective January 1, 2024:**
- **Anne Bordeleau (Carleton University)**
 - **Lisa Landrum (Toronto Metropolitan University)**
 - **Francesco Martire (University of Toronto)**
 - **Maya Przybylsky (University of Waterloo)**
- 3 mins 4.9 Election of Life Members (*see attached*) Registrar
It was moved by... and seconded by... that the following architects be appointed Life Members:
- | | | |
|----------------------------|-----------------------------|----------------------------|
| Leslie Andrew | Frank DeCiantis | James B.A. McDonald |
| Charles H. Barrett | Robert J. Gallant | Gregory M. McLean |
| Bruno Bortolotti | Girish Ghatalia | David G. Mitchell |
| Myron E. Boyko | Norman E. Grey-Noble | J.C. Daniel Parent |
| Astra Burka | John Hackett | Naeem U.H. Qureshi |
| Donald Kent Coleman | Brian Hierlihy | Nicholas Varias |
| David D. Craddock | Ernest H. Hodgson | Wayne Wagner |
| Theodore Davidson | Brian J. Jewitt | James W. Woods |
- 3 mins 4.10 Recognition of Member of Long Standing (*see attached*) Registrar
It was moved by... and seconded by.... that the following architects be recognized as Long Standing Members:
- Peter E. Peltekoff**
Karl H. Stevens
Alexander L. Temporale
John R. Hix
Paul W. Roth
John B. Stark
- 3 mins 4.11 Deputy Registrar – Signing Authority (*see attached*) Executive Director
It was moved by... and seconded by...that Deputy Registrar Claire Hepburn be granted signing authority to execute documents on behalf of the OAA for all matters related to the OAA’s Continuing Education Program
- 7 mins 4.12 Practice Tips – PT10.3 Construction Act – Prompt Payment & PT10.5 Construction Act – Interim Adjudication (*see attached*) Vice President Schuhmann

Open Council Agenda

It was moved by... and seconded by...that Council endorse the Practice Tips PT.10.3 and PT 10.5 as recommended by the Practice Resource Committee and presented to Council on December 1, 2023

- | | | | |
|---------|------|--|---|
| 7 mins | 4.13 | Amended Mentorship Guide (<i>see attached</i>)
<i>It was moved by....and seconded by.....that Council approve the content updates to the Mentorship Guide</i> | Interns Committee |
| 7 mins | 4.14 | Proposed Roster of Continuing Education for OAA Conference 2024 (<i>see attached</i>)
<i>It was moved by Speigel and seconded by Krickhan that Council approve the proposed roster of Continuing Education for the OAA Conference 2024 as recommended by the Continuing Education Advisory Committee subject to minor changes based on speaker availability and budget</i> | Continuing
Education Advisory
Committee |
| 5 mins | 4.15 | 2024 Keynote Speaker (<i>see attached</i>)
<i>It was moved by... and seconded by...Council to approve the Communications Committee's recommendation of Vishaan Chakrabarti as the Keynote Speaker for OAA Conference 2024</i> | Communications +
Public Education
Committee |
| 10 mins | 4.16 | Public Outreach Plan and Communications & Public Education Committee (<i>see attached</i>)
<i>It was moved by Karney and seconded by Mintz that Council approve the Public Outreach Plan proposed by the Communications and Public Education Committee; and, that staff be directed to propose tactics for consideration under the 2024 Work Plan, to be reviewed by the Committee in early 2024</i> | Communications +
Public Education
Committee |

5.0 ITEMS FOR DISCUSSION

6.0 REPORTS

- | | | | |
|-------|-------|---|-----------------------------|
| 1 min | 6.1 | Report from the President – Activities for the months of September-December (<i>see attached</i>) | President |
| 1 min | 6.2 | Report from the Executive Director (<i>see attached</i>) | Executive Director |
| 1 min | 6.3 | Report from the Registrar (<i>see attached</i>) | Registrar |
| | 6.4 | Committee Reports | Committee Chairs |
| 1 min | 6.4.a | Governance & HR Committee – Update (<i>see attached</i>) | SVP & Treasurer |
| 1 min | 6.4.b | Practice Resource Committee (PRC) – Update (<i>see attached</i>) | VP Schuhmann |
| 1 min | 6.4.c | Policy Advisory Consultation Team (PACT) – Update (<i>see attached</i>) | Immediate Past
President |
| 1 min | 6.4.d | Interns Committee Report (<i>see attached</i>) | |

7.0 ITEMS FOR INFORMATION

- | | | | |
|-----|-----|---|--|
| Nil | 7.1 | Regulatory Organizations for Architecture in Canada (ROAC) Administrator and Board Meetings – October 19/20, 2023 (<i>see attached</i>) | |
| Nil | 7.2 | Canadian Architectural Certification Board (CACB) Semi-annual Report (<i>see attached</i>) | |

8.0 OTHER BUSINESS

9.0 DATE OF NEXT MEETING

9.1 The next regular meeting of Council is Thursday January 18, 2024 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

10.0 ADJOURNMENT